



PRESTON UNIVERSITY
Reaching New Heights in Global Education

Preston University Seventeenth Annual International Graduation Ceremony


1. Preston University is pleased to announce its Seventeenth Annual International Graduation Ceremony, scheduled for Wednesday, May 5, 2010 at 3:00 p.m. The event will be held in Los Angeles, California. The location of the ceremony will be disclosed in January 2010. Please refer to the Preston University website for more details. This special event is open to all Preston University graduates and to those students who will graduate during 2010. For those who graduate after May 5, 2010, their degree documents will be issued when all course work and degree requirements have been met.
2. The fee for each graduate to participate in the ceremony is US\$ 225. This fee includes your dinner and the purchase of the regalia (cap, gown, hood and tassel). The regalia is yours to keep following the ceremony. Family members and friends may participate in the buffet dinner and entertainment following the ceremony for a fee of US\$ 75. Please submit these fees when you reserve your place at the graduation.
3. A formal letter of invitation will be sent to the graduate upon request. Please submit your invitation request including your home address, passport number, and name as it appears on your passport by email, fax or letter to Dr. Gary Lane at: dean@preston.edu Fax: +1-307-634-3091 or Mail: PGI, 1204 Airport Parkway, Cheyenne, WY 82001. The invitation letter may be used to support your request for a travel visa to the USA. **Requests for formal invitation letters should be made as soon as possible to enable timely application for US entry visas.**
4. Transportation and Lodging arrangements are the responsibility of the graduate. Special accommodation rates for the Preston University Graduation Ceremony will be arranged. Please refer to the Preston University website in January 2010.
5. Graduation regalia will be provided for all graduates and is included in your fee to attend the ceremony. In order to provide the proper size regalia for the ceremony, we must order the items in advance. We need to know the height of each graduate to obtain the correct gown length. Please send your intention to attend the ceremony and your height no later than **April 1, 2010** to Ms. Shannon Beirne at executiveassistant@preston.edu or contact her directly at 307-634-1440, Fax: +1-307-634-3091 or Mail: PGI, 1204 Airport Parkway, Cheyenne, WY 82001.

Please the following table to convert your height from centimeters to feet and inches.

4 feet 0 inches=121.92 cm	5 feet 0 inches=152.40 cm	6 feet 0 inches=182.88 cm
4 feet 1 inches=124.46 cm	5 feet 1 inches=154.94 cm	6 feet 1 inches=185.42 cm
4 feet 2 inches=127.00 cm	5 feet 2 inches=157.48 cm	6 feet 2 inches=187.96 cm
4 feet 3 inches=129.54 cm	5 feet 3 inches=160.02 cm	6 feet 3 inches=190.50 cm
4 feet 4 inches=132.08 cm	5 feet 4 inches=162.56 cm	6 feet 4 inches=193.04 cm
4 feet 5 inches=134.62 cm	5 feet 5 inches=165.10 cm	6 feet 5 inches=195.58 cm
4 feet 6 inches=137.16 cm	5 feet 6 inches=167.64 cm	6 feet 6 inches=198.12 cm
4 feet 7 inches=139.70 cm	5 feet 7 inches=170.18 cm	6 feet 7 inches=200.66 cm
4 feet 8 inches=142.24 cm	5 feet 8 inches=172.72 cm	6 feet 8 inches=203.20 cm
4 feet 9 inches=144.78 cm	5 feet 9 inches=175.26 cm	6 feet 9 inches=205.74 cm
4 feet 10 inches=147.32 cm	5 feet 10 inches=177.80 cm	6 feet 10 inches=208.28 cm
4 feet 11 inches=149.86 cm	5 feet 11 inches=180.34 cm	6 feet 11 inches=210.82 cm

It will be a pleasure to meet you at the graduation.

With warm regards,


Dr. Jerry Haenisch
Chancellor